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4 **GEORGIA ACADEMY OF PEDIATRIC DENTISTRY**
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6 **CONSTITUTION AND BYLAWS**

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10 **TABLE OF CONTENTS**

11
12
13 **CONSTITUTION**

14	Article I.	Name.....	2
15	Article II.	Purpose.....	2
16	Article III.	Area.....	3
17	Article IV.	Organization.....	3
18	Article V.	Government.....	4
19	Article VI.	Officers and Directors.....	4
20	Article VII.	Meetings of the Academy.....	4

21
22
23
24 **BYLAWS**

25	Chapter I.	Membership.....	5-8
26	Chapter II.	Suspension or Expulsion of Members.....	8
27	Chapter III.	Fiscal Year.....	8
28	Chapter IV.	Meetings of the Academy.....	9
29	Chapter V.	Voting and Elections.....	9-10
30	Chapter VI.	Officers and Directors.....	10-12
31	Chapter VII.	Duties of the Officers.....	12-16
32	Chapter VIII.	Election and Installation of Officers.....	16
33	Chapter IX.	Committees.....	17-19
34	Chapter X.	Dues, Assessments and Fees.....	19
35	Chapter XI.	Procedures.....	20

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**GEORGIA ACADEMY OF PEDIATRIC DENTISTRY
CONSTITUTION AND BYLAWS**

CONSTITUTION

ARTICLE I. NAME

The name of this organization shall be the Georgia Academy of Pediatric Dentistry, hereinafter referred to as “the Academy”, this Academy” or the GAPD.

ARTICLE II. PURPOSE

The purposes of this organization are as follows:

1. To bring the pediatric dentists of the State of Georgia into one organization for the advancement of the science and art of pediatric dentistry.
2. To encourage, sponsor and advance the achievement of a high and ethical standard of practice, education and research in the art and science of all phases of dentistry for children, adolescents and the disabled and in the continuing education of the health professions and the public concerning recognized scientific advancements in the dental and general health of children.
3. To act in an advisory capacity to state and local dental societies in matters pertaining to pediatric dentistry.
4. To act as a spokesperson for Georgia pediatric dentists in legislative matters, third-party and publicly funded programs, publicity and public relations matters and in matters pertaining to the oral rehabilitation of disabled children.

DEFINITION OF PEDIATRIC DENTISTRY: Pediatric dentistry is an age-defined specialty that provides both primary and comprehensive preventive and therapeutic oral health care for infants, and children through adolescence, including those with special health care needs.

ARTICLE III. AREA

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Section 1. The confines of this Academy shall be the State of Georgia.

Section 2. The members of this Academy shall meet the Bylaw eligibility requirements as provided in Chapter 1 of the Bylaws.

ARTICLE IV. ORGANIZATION

Section 1. The Academy is a non-profit corporation organized under the laws of the State of Georgia.

Section 2. The Academy shall have and continuously maintain in the State of Georgia a registered office and a registered agent whose office shall be identical with such registered office and has such other powers as granted by the Corporation Acts of the State of Georgia.

Section 3. Upon the dissolution of the corporation, the Board of Directors shall, After paying or making provision for the payment of all the liabilities of the corporation, dispose of all the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine. Any of such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principle office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Section 4. No part of the net earnings of the corporation shall insure to the benefit of, or be distributed to, its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distribution in furtherance of its purposes. Notwithstanding any other provision of these articles, the corporation shall not carry on any activities not permitted to be carried on (A) by a corporation exempt from Federal income tax under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Revenue Law) or (B) by a corporation, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Revenue Law).

137 **ARTICLE V. GOVERNMENT**

138
139 Section 1. The legislative and controlling body of this Academy shall be the voting
140 membership gathered together and shall be known as the General
141 Membership.

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143 Section 2. The administrative body of this Academy shall be a Board of Directors as
144 provided in Chapter VI of the Bylaws, which may hereinafter be referred to
145 as “the Board”.

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148 **ARTICLE VI. OFFICERS AND DIRECTORS**

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150 Section 1. The elected officers of this Academy shall be the President, President-elect
151 and Secretary-Treasurer, each of whom shall be elected by the general
152 membership. These officers shall comprise the Executive Committee.

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154 Section 2. The appointed officers of this Academy shall be an Executive Director,
155 Academy Representative to the Southeastern Society of Pediatric Dentistry
156 (SSPD) and Liaison to the Georgia Academy of Pediatrics (GAP) and
157 AAPD Public Policy Advocate, each designated and appointed by the Board
158 of Directors or the President as provided in Chapter VII of the Bylaws.

159
160 Section 3. The Executive Committee shall consist of the elected officers of the Georgia
161 Academy of Pediatric Dentistry, the Executive Director and the Academy
162 Representative to the Southeastern Society of Pediatric Dentistry.

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164
165 Section 4. The Board of Directors of this Academy shall consist of the elected officers,
166 the appointed officers and the chairs of the following committees:
167 Constitution and Bylaws, Nominating, Membership and Credentials,
168 Legislative and Continuing Education. These chairs shall be chosen as
169 provided in Chapter IX of the Bylaws and shall serve for a term of three (3)
170 years. The Executive Director, the Academy Director to the SSPD and the
171 Liaison to the GAP and the AAPD Public Policy Advocate shall serve as ex-
172 officio members of the Board without vote.

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175 **ARTICLE VII. MEETINGS OF THE ACADEMY**

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177 There will be a meeting of the Academy held annually in accordance with
178 Chapter IV of the Bylaws.

BYLAWS

CHAPTER I. MEMBERSHIP

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Section 1. There shall be six (6) categories of membership: Active, Associate, Retired, Student, Affiliate and Life.

Section 2. **ACTIVE**

1. A practicing dentist may be considered for Active membership provided the applicant:
 - a. Is actively involved exclusively in pediatric dentistry by way of practice and/or research and/or teaching of and/or administration in an educational institution within the geographic confines of this Academy, and
 - b. Meets the educational requirements of the American Dental Association for the announcement of practice in pediatric dentistry.
 - c. Is a member of and maintains membership in the American Academy of Pediatric Dentistry.
2. Active members shall pay dues as provided in Chapter X, Section 2 of these Bylaws.

Section 3. **ASSOCIATE:**

1. This category of membership is available, upon application, to the following individuals:
 - a. Practicing dentists who meet the educational requirements of the American Dental Association for the announcement of practice in pediatric dentistry, but do not reside within the geographic confines of this Academy, or
 - b. Practicing dentists who are Diplomates of or Board Eligible in one of the specialty areas of dentistry recognized by the American Dental Association other than pediatric dentistry, or
 - c. Practicing general practitioners who express a desire to treat children as a part of their practices, and whose interests are consistent with the overall mission of this Academy.
 - d. Pediatric dentists on active duty with the Uniformed Services and stationed outside the United States.
 - e. All pediatric dentists who are Associate members of this Academy must be members of and maintain membership in the American Academy of Pediatric Dentistry.
2. Associate members shall pay the same dues and fees as Active members.

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Section 4.

RETIRED:

1. This category of membership is available to former practicing pediatric dentists who:
 - a. Have voluntarily and completely retired from dental practice, teaching and/or administration, and
 - b. Are not engaged in part-time practice or employed in a dental administrative or teaching capacity for which remuneration is received, and
 - c. If previously a member of this academy, have paid all dues and assessments through the calendar year in which application for Retired membership is made.
 - d. Are members of and maintain membership in the American Academy of Pediatric Dentistry.
2. Retired members shall be exempt from payment of Academy dues.

Section 5.

STUDENT:

1. A Student member shall be an individual who is either a full-time or part-time predoctoral or postdoctoral student enrolled in an educational program in pediatric dentistry and accredited by the American Dental Association or its foreign equivalent.
2. Student members shall be exempt from payment of Academy dues.

Section 6.

AFFILIATE:

1. This category of membership is available, upon application, to all other individuals whose interests are consistent with the mission of the Academy.
2. Affiliate members shall pay the same dues and fees as Active members.

Section 7.

LIFE

1. This category of membership is available to Active and Retired members who:
 - a. Have been members in good standing for a total of thirty (30) years, excluding student years, and have reached the age of sixty-five (65) years, and
 - b. Must continue to fulfill the provisions set forth for an Active or Retired member and pay dues and assessments through the

- 274 calendar year in which application for Life membership is made,
275 or.
276 c. Have left practice or educational careers due to permanent
277 medical disabilities and fulfill all other criteria except age or
278 membership tenure.
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280 2. Life members who derive some income from dentistry shall pay
281 annual dues equal to fifty percent (50%) of the Active members'
282 dues. Life members who derive no income from dentistry shall
283 pay no annual dues.
284
285

286 Section 8. **PRIVILEGES:**

- 287
288 1. **ACTIVE** members shall be eligible to:
289 a. Attend all meetings of the Academy.
290 b. Vote on all issues brought before the membership.
291 c. Hold office and serve on committees.
292 d. Receive copies of all general membership communications and
293 publications, including the Academy list of names.
294
295 2. **ASSOCIATE** members shall be eligible to:
296 a. Serve as consultants to committees, but not vote or hold
297 office.
298 b. Attend all meetings of the Academy.
299 c. Receive copies of all general membership communications and
300 publications, including the Academy list of names.
301
302 3. **STUDENT** members shall be eligible to:
303 a. Serve as consultants to committees, but not vote or hold
304 office.
305 b. Attend all meetings of the Academy.
306 c. Receive copies of all general membership communications
307 and publications, including the Academy list of names.
308
309 4. **RETIRED** members shall be eligible to:
310 a. Serve as consultants to committees, but not vote or hold
311 office.
312 b. Attend all meetings of the Academy.
313 c. Receive copies of all general membership
314 communications and may receive other publications and
315 list of names on a fee per item basis as determined by the Board
316 of Directors.
317
318 5. **AFFILIATE** members shall be eligible to:
319 a. Serve as consultants to committees, but not vote or hold

- 320 office.
- 321 b. Attend all meetings of the Academy.
- 322 c. Receive copies of all general membership communications
- 323 and publications.
- 324
- 325 6. **LIFE** members shall be eligible to:
- 326 a. Serve in the same capacity and have the same privileges
- 327 extended as an Active member as long as all criteria for Active
- 328 membership are met, or
- 329 b. Serve in the same capacity and have the same privileges
- 330 extended as a Retired member as long as all criteria for Retired
- 331 membership are met.
- 332
- 333

334 **CHAPTER II. SUSPENSION OR EXPULSION OF MEMBERS**

335

336 Section 1. Members may be suspended or expelled for failure to pay dues

337 appropriate for their membership category. Any member in default

338 of payment of dues shall be suspended ipso facto from all privileges

339 of membership. Failure to pay dues by March 31st of any year will

340 automatically terminate membership.

341

342 Section 2. A member whose membership has been terminated by operation

343 of any of the foregoing provisions may be restored to membership

344 by application to be accompanied by a reinstatement fee in the

345 amount of one (1) year's dues and payment of all assessments made

346 during the time the membership was in lapse, together with

347 documented evidence that the delinquency or delinquencies that

348 effected the termination of membership have been fully corrected.

349

350 Section 3. Any member may be removed from membership by a three-fourths (3/4)

351 vote of the Board of Directors at any general or special meeting of

352 the Board called for that purpose, for unethical conduct in his/her

353 practice, research or teaching or upon his/her conviction of a felony,

354 or for other conduct involving moral turpitude.

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356 **CHAPTER III. FISCAL YEAR**

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359 The fiscal year for the Academy shall begin on January 1st and

360 terminate on December 31st of each year. The records of the

361 Academy may be audited each year immediately prior to the 1st day

362 of January by a person or persons designated by the President, and a

363 report shall be presented to the Board of Directors at the meeting

364 of the general session.

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CHAPTER IV. MEETINGS OF THE ACADEMY

- Section 1. A meeting of the Academy shall be held annually at a time and place selected and announced by the Board of Directors.
- Section 2. Notice of any annual meeting shall be given to each member in writing at least thirty (30) days prior to the meeting.
- Section 3. The Board of Directors shall be primarily responsible for the agenda of the annual meeting.
- Section 4. Meetings shall be open to members of the Academy and approved guests as set forth in Chapter IV, Section 5 of the Bylaws.
- Section 5. Guests are those individuals who are not applicants nor eligible for membership and who would contribute to the Academy’s objectives by being present, or other persons the Academy may wish to invite. A member of the Academy may bring a guest to the annual meeting, but he/she shall be limited to one (1) visit every three (3) years. A request for guest attendance shall be submitted to the Secretary-Treasurer at least thirty (30) days prior to the meeting date. The Secretary-Treasurer shall be empowered to approve processing of guest applications except where qualifications are questionable. In such cases, the Executive Committee must approve the application.
- Section 6. The presence of not less than 25% of total members shall constitute a quorum and shall be necessary to conduct the business of this organization at any meeting. A lesser number shall adjourn the meeting. The officers shall cause a notice of a rescheduled meeting to be sent to all members.
- Section 7. A special meeting may be called by the President or upon written request of ten members in good standing. Such special meeting will be for the purpose of discussing and voting upon one or more specific issues. No further business may be discussed or acted upon at such special meeting.

CHAPTER V. VOTING AND ELECTIONS

- Section 1. Only Active Members of the Academy shall, at every meeting of the membership, be entitled to one (1) vote in person upon each subject properly submitted for a vote. Election of officers and members of the Board of Directors shall be held annually. An officer and

412 member of the Board of Directors shall be duly elected when he or
413 she receives a majority of the votes cast at an election.

414
415 Section 2. At all meetings, except for the election of officers and Board of
416 Directors, all votes shall be by voice or by a show of hands. Ballots
417 shall be provided for the election of officers. These ballots shall not
418 be signed. At any regular or special meeting, if a simple majority
419 so requests, any question may be voted upon by closed ballot.

420
421 Section 3. At all votes by closed ballot, the chairperson of such meeting
422 shall immediately, prior to the commencement of balloting,
423 appoint a committee of three (3) who shall act as “Inspectors of
424 Elections” and who shall, at the conclusion of such balloting,
425 certify in writing to the chairperson the results and the certified
426 copy shall be physically affixed in the minute book to the minutes of
427 that meeting.

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430 **CHAPTER VI. OFFICERS AND DIRECTORS**

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432 Section 1. The business, property and affairs of this Academy shall be
433 managed by a Board of Directors.

434

435 Section 2. No voting member of the Board of Directors shall receive any
436 compensation from the GAPD, other than reimbursement for
437 incurred expenses. The members of the Board of Directors of the
438 GAPD shall not be personally liable for its debts, liabilities or
439 other obligations.

440

441 Section 3. The elected officers of the Academy shall consist of the:

442

- 443 1. President
- 444 2. President-elect
- 445 3. Secretary-Treasurer

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447 All but the President shall be elected at the annual election to
448 be held during the annual meeting of the Academy. The Vice-
449 President automatically assumes the office of the President at the
450 next annual meeting following election to President-elect.

451

452 Section 4. The appointed officers of the Academy shall be the:

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- 454 1. Executive Director
- 455 2. Academy Representative to the SSPD
- 456 3. Liaison to the GAP
- 457 4. Chair of the Continuing Education Committee

5. AAPD Public Policy Advocate

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The Executive Director shall be nominated by the Nominating Committee and approved by a majority vote of the Board of Directors. The SSPD Representative and the GAPD Liaison will be appointed by the President. The AAPD Public Policy Advocate will be appointed by the AAPD from a slate nominated by the President of the GAPD in consultation with the Executive committee. If there is any question regarding qualification for these positions, the Executive Committee must approve the appointments.

- Section 5. Nominations for the respective offices shall be made by a Nominating Committee consisting of the three most recent Past-Presidents with the least recent Past-President serving as chair.
- Section 6. The officers shall be elected for a term of two (2) years and shall continue in office until their respective successors are elected and assume the responsibilities of office.
- Section 7. The Board of Directors shall consist of the President, President-elect, Secretary-Treasurer, the immediate Past-President, the appointed officers and the chair of the Constitution and Bylaws, Nominating, Membership and Credentials, Legislative and Continuing Education Committees. The Executive Director, GAP Liaison, AAPD Public Policy Advocate and the GAPD Director to the SSPD shall serve as ex-officio members of the Board without vote.
- Section 8. The Executive Director shall be nominated by the Nominating Committee and approved by a majority vote of the members of the Board of Directors. There will be no financial compensation for the holder of the Executive Director position. The Executive Director will be appointed for a term of three (3) years, and the appointment will be automatically renewed unless notice is delivered by either party to the other within thirty (30) days of the Board of Directors meeting immediately preceding the annual meeting.
- Section 9. The GAPD Director to the Southeastern Society of Pediatric Dentistry (SSPD) shall be appointed by the President and shall serve a term of three (3) years.
- Section 10. The Liaison to the Georgia Academy of Pediatrics (GAP) shall be appointed by the President and shall serve a term of three (3) years.
- Section 11. The Continuing Education Committee Chair shall be appointed by the President and shall serve a term of three (3) years.
- Section 12. The AAPD Public Policy Advocate shall be appointed by the AAPD and shall serve a term of one (1) year, which may be renewed indefinitely.

504
505 Section 13. A majority of members of the Board of Directors shall constitute a quorum.
506 The meetings of the Board shall be held at the discretion of the President but
507 shall take place at least once each year.
508

509 Section 14. Vacancies which occur among the said officers or Directors shall be
510 filled through appointment by a majority vote of the remaining
511 members of the Board of Directors. Each person so elected to fill a
512 vacancy shall remain a Director until the expiration of the vacated
513 term of office. A Director who has filled an unexpired term shall
514 be eligible to be elected to serve a full term. The Board of Directors
515 of this Academy shall have the power to fill any other vacancies and
516 to appoint such other officers and agents as the Board may deem
517 necessary for the transaction of the business of the Academy.
518

519 Section 15. Any officer or agent may be removed by the Board of Directors,
520 following a hearing, by a two-thirds (2/3) vote of the Board, whenever
521 the interest of the Academy is best served.
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CHAPTER VII. DUTIES OF THE OFFICERS

525

526 Section 1. **BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE:**

527 1. The Board of Directors and the Executive Committee
528 shall have and exercise the authority of the Academy in the
529 management and the business of the Academy between
530 meetings of the general membership. Each of the Directors
531 and Officers shall have one (1) vote in issues presented to the
532 Board members unless specifically prohibited by these Bylaws.
533 Furthermore, the Board of Directors shall review annually the
534 budget, review and approve contracts of the Academy unless such
535 approval of said contracts is specified elsewhere in these Bylaws and
536 conduct an annual review of the office of the Executive Director,
537

538 2. The Board of Directors shall only act in the name of this Academy
539 when it is regularly convened by its chairperson. Due notice of such
540 meetings shall be sent to all the Directors by the Secretary-Treasurer.
541

542 Section 2. **PRESIDENT:** The duties of the President shall be to:

543 1. Serve as the chief executive officer and official
544 representative of this Academy in its contracts with
545 government, civic, business and professional organizations
546 for the purpose of advancing the objectives and policies of
547 this Academy.
548 2. Serve as chair of the Board of Directors.
549 3. Serve as the presiding officer of the meetings of the general

- 550 membership.
- 551 4. Present an ad interim newsletter to the general membership
- 552 and an annual report to the Board of Directors.
- 553 5. Present to the general membership at its annual meeting a
- 554 report on the activities of the Board of Directors as well as
- 555 such matters deemed of importance to the Academy.
- 556 6. Call special meetings of the Board of Directors and the
- 557 Executive Committee.
- 558 7. Nominate all appointments subject to approval of the Board
- 559 of Directors, except as otherwise provided in these Bylaws.
- 560 8. Nominate individuals to fill any vacancy on the Board of
- 561 Directors, except as otherwise provided in these Bylaws.
- 562 9. Upon expiration of the term of office as President serve as a
- 563 member of the Board of Directors for the following one (1) year
- 564 and as a member of the Nominating Committee for the following
- 565 one (1) year.
- 566 10. Serve as an advisory member and ex-officio member of all
- 567 committees.
- 568 11. Perform such other duties as may be provided in these Bylaws.
- 569

- 570 Section 3. **PRESIDENT-ELECT:** The duties of the President-elect shall be to:
- 571 1. Serve as a member of the Board of Directors and the
- 572 Executive Committee.
- 573 2. Succeed to the office of President without other election at
- 574 the next annual meeting of the Academy following election
- 575 as President-elect.
- 576 3. Assume the duties of President in case of the latter's
- 577 absence, disability, resignation or death.
- 578 4. Preside when it is necessary for the President to leave
- 579 the chair.
- 580 5. Serve as a consultant to all committees.
- 581 6. Perform such other duties as may be provided in these
- 582 Bylaws or as directed by the President or the Board of
- 583 Directors.
- 584

- 585 Section 4. **SECRETARY-TREASURER:** The duties of the Secretary-
- 586 Treasurer shall be to:
- 587 1. Serve as a member of the Board of Directors and the
- 588 Executive Committee.
- 589 2. Serve as Secretary to the Board of Directors.
- 590 3. Maintain oversight of all monies, securities and deeds
- 591 belonging to the Academy, in conjunction with the
- 592 Executive Director.
- 593 4. Review the annual audit of the funds of the Academy.
- 594 5. Serve until a successor is elected and installed.
- 595 6. Perform the duties of the President-elect in the event of

596 temporary or permanent vacancy in that office as provided
597 in these Bylaws.

598 7. Perform such other duties as may be provided in these
599 Bylaws or as directed by the President or the Board of
600 Directors.

601

602 Section 5. The **EXECUTIVE DIRECTOR** shall:

603 1. Be nominated by the Nominating Committee, approved by
604 a majority vote of the Board of Directors and serve as an ex-
605 officio member of the Board of Directors.

606 2. Serve as custodian of all monies, securities and deeds
607 belonging to this Academy and to hold, invest and disburse
608 these subject to the direction of the Board of Directors.

609 3. Prepare a preliminary budget annually and submit it
610 to the Budget and Finance Committee for review.

611 4. Serve as a member of the Budget and Finance Committee.

612 5. On or before January 1st of each year, notify each member
613 of the amount due to the Academy for the ensuing fiscal
614 year and request payment be made on or before the 31st day
615 of March of that year.

616 6. Notify all members in arrears, on or before January 15th,
617 that they will be automatically dropped from membership
618 unless dues are paid by March 31st and make an annual,
619 written report including therein the names of all members
620 in arrears and those dropped from membership.

621 7. Perform such other duties as may be provided in these
622 Bylaws or as directed by the President or the Board of
623 Directors.

624

625 Section 6. The **ACADEMY REPRESENTATIVE TO THE SOUTHEASTERN**
626 **SOCIETY OF PEDIATRIC DENTISTRY:**

627 The President shall appoint one (1) member to serve as the
628 representative to the Southeastern Society of Pediatric
629 Dentistry. The duties of the representative shall be:

630 1. To attend the meetings of the Southeastern Society of
631 Pediatric Dentistry (SSPD) on behalf of the GAPD.

632 2. To advise the Board of Directors on issues brought
633 before the SSPD that pertain to the GAPD and to
634 recommend possible responses to the issues as they are
635 brought up.

636 3. To speak on behalf of the GAPD at meetings of the SSPD
637 regarding such issues when specifically directed to do so
638 by the President or when requested to do so by members
639 of the Board of Directors during a meeting when
640 communication with the President beforehand is not possible.

641 4. To act as a liaison between the GAPD and the SSPD

- 642 regarding issues before the Board.
643 5. To serve in a professional manner so as to be an example
644 of the members of the GAPD in their presence, conduct and
645 communications to and before the Board.

646
647 Section 7. The **LIAISON TO THE GEORGIA ACADEMY OF PEDIATRICS:**

648 The President shall appoint one (1) member to serve as the
649 representative to the Georgia Academy of Pediatrics.

650 The duties of the representative shall be:

- 651 1. To attend the meetings of the Georgia Academy of
652 Pediatrics (GAP) on behalf of the GAPD.
653 2. To advise the Board of Directors on issues brought
654 before the GAP that pertain to the practice of Pediatric
655 Dentistry and to recommend possible responses to the issues
656 as they are brought up.
657 3. To speak on behalf of the GAPD at meetings of the GAP
658 regarding such issues when specifically directed to do so
659 by the President or when requested to do so by members
660 of the Board of Directors during a meeting when
661 communication with the President beforehand is not possible.
662 4. To act as a liaison between the GAPD and the GAP
663 regarding issues before the Board.
664 5. To serve in a professional manner so as to be an example
665 of the members of the GAPD in their presence, conduct and
666 communications to and before the Board.

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668 Section 8. The **AAPD PUBLIC POLICY ADVOCATE**

669 The AAPD shall appoint one (1) member to serve as the AAPD
670 Public Policy Advocate from a slate of candidates nominated by the
671 President of the GAPD in consultation with the Executive Committee.

672 The duties of the advocate shall be:

- 673 1. To serve as the GAPD's advocate for the oral health issues
674 of children. The Advocate shall interact and maintain working
675 relationships with the state legislature and other elected bodies,
676 state regulatory agencies (including Medicaid), licensing
677 bureaus, oral health coalitions, foundations, Georgia Regents
678 University School of Dentistry, at all levels of policy making, in
679 representing children's oral health issues.
680 2. To coordinate advocacy efforts of GAPD with those of
681 AAPD and the GDA.
682 3. To monitor on an ongoing basis issues which affect the
683 oral health of children and to serve as an information resource to
684 the Officers of the GAPD.
685 4. To assist the Officers of GAPD in setting advocacy goals
686 for GAPD and devising strategies to achieve these goals.

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5. To monitor all bills under consideration by the GA state legislature which affect children’s oral health and to make recommendations by written report at each meeting of the Board.
6. To provide written or oral testimony before GA legislative committees, governmental agencies, or regulatory bodies.
7. To submit articles to the GAPD website for purposes of informing and educating the membership on issues of public policy and oral health.
8. To attend the meeting of the Board of Directors of the GAPD and to provide a report of the activities of the PPA and issues affecting children’s oral health.
9. To attend training sessions offered by the AAPD and to attend the AAPD’s annual Congressional Lobby Days, with expenses to be borne by the AAPD.
10. To provide an annual written report of activities to the AAPD Board of Trustees.

CHAPTER VIII. ELECTION AND INSTALLATION OF OFFICERS

- Section 1. The officers of the Academy shall be elected during the annual meeting of the Academy. Nominees for the several offices shall be presented to the membership by the Nominating Committee, which shall submit a nominee for each office. Nominations shall also be permitted from the floor.
- Section 2. All elected officers shall require, for election, a simple majority of the votes of those members present and voting. In the event the initial balloting does not result in a majority, the two (2) nominees receiving the highest number of votes shall have a run-off election to establish a simple majority. In each case that the initial balloting does not result in a clear-cut first and second choice, numerically, and the same number of votes are cast for either first or second place nominees, a run-off election shall be held involving all first and second place nominees to establish the election by a simple majority.
- Section 3. The installation of officers shall be conducted at the annual meeting of the members.

CHAPTER IX. COMMITTEES

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Section 1. **STANDING COMMITTEES:** The following standing committees, who shall report directly to the Board of Directors and whose duties and responsibilities are designated below, are constituted. Except where otherwise specified herein, the President shall appoint standing committee members and chairs.

1. **BUDGET AND FINANCE:**

The Budget and Finance Committee shall consist of the President-elect, Secretary-Treasurer, Immediate Past-President and the Executive Director. The Secretary-Treasurer shall serve as the chair. The Executive Director shall serve as an ex-officio member without vote. The committee shall review the budget and finances of the Academy and make recommendations to the Board of Directors for its approval.

2. **CONSTITUTION AND BYLAWS:**

The Constitution and Bylaws Committee shall consist of two (2) members who shall be appointed by the President. These two members shall serve as co-chairs and shall serve on the Board of Directors of the Academy. They shall evaluate the Constitution and Bylaws on a periodic basis. All proposed amendments to these Bylaws shall be referred to this committee for study and recommendation. Proposed amendments recommended for adoption shall be certified to the Secretary for formal notification of the members, as provided in Chapter XII of these Bylaws. Thereafter, the co-chairs of the Committee shall present such amendment to the Academy for adoption at the next annual meeting.

3. **NOMINATING:**

The Nominating Committee shall consist of the three most recent Past-Presidents with the least recent Past-President serving as chair. The chair shall serve on the Board of Directors of the Academy. This committee shall select nominees from the eligible membership for the offices of President-elect and Secretary-Treasurer. It shall select nominees for Executive Director and Membership Chair.

4. **MEMBERSHIP AND CREDENTIALS:**

The Membership and Credentials Committee shall consist of the Membership Chair, the Secretary-Treasurer and three (3) members appointed by the President. The President shall appoint one (1) member each year for a three (3) year term.

The Membership chair shall:

1. Be nominated by the Nominating Committee, approved by a majority vote of the Board of Directors and serve as an ex-officio member of the Board of Directors.
2. Serve on the Board of Directors of the Academy.

- 779 3. Contact new and prospective members for the GAPD.
780 4. Keep on file the names and addresses of all members.
781 5. Submit an annual report to the Board of Directors on
782 membership in the GAPD.

783 It shall be the duty of this committee to:

- 784 1. Determine the qualifications for membership in the Academy,
785 subject to the provisions of the Articles of Incorporation and
786 the Constitution and Bylaws of the Academy.
787 2. Receive and pass upon recommendations for membership at
788 the annual meeting and shall notify the applicant, in writing,
789 of the action of the Board of Directors.

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5. **BOARD OF CENSORS:**

792 The Board of Censors shall consist of two (2) active members,
793 appointed by the President, and the Membership Chair, who shall
794 serve as chair. The duty of the committee shall be to pass upon all
795 complaints or charges of unethical or improper conduct lodged
796 against members of the Academy, all actions for expulsion of
797 members and all other matters as may be delegated to it by the
798 Board of Directors. Its function shall be to hear charges against
799 any member and to recommend action which it deems appropriate
800 to the Board of Directors.

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6. **LEGISLATIVE:**

803 The Legislative Committee shall consist of three (3) members
804 appointed by the President, one of which the President shall
805 appoint as chair. One of the three members shall be the AAPD Public
806 Policy Advocate. The Executive Director shall serve as an ex-
807 officio member of this committee. The purposes of this committee
808 shall be:

- 809 a. To serve as a member of the Board of Directors of the
810 Academy.
811 b. To attend the meetings of the Georgia State Board of
812 Dentistry on behalf of the Academy.
813 c. To advise the Board of Directors on issues brought
814 before the Board of Dentistry that pertain to the practice
815 of Pediatric Dentistry and to recommend possible
816 responses to the issues as they are brought up.
817 d. To speak on behalf of the Academy at meetings of the
818 Board of Dentistry regarding such issues when specifically
819 directed to do so by members of the Board of Dentistry
820 during a meeting when communicating with the President
821 beforehand is not possible.
822 e. To act as a liaison between the Academy and the Georgia
823 Dental Association regarding issues before the Board.
824 f. To serve in a professional manner so as to be an example of

825 the members of this Academy in their presence, conduct and
826 communications to and before the Board of Dentistry.

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828 **7. CONTINUING EDUCATION:**

829 The Continuing Education Committee shall be responsible for the
830 creation and execution of continuing education courses to further
831 the educational interests of the Academy members. The chair of
832 this committee will serve a three (3) year term.

833 The Continuing Education chair shall:

- 834 1. Be appointed by the President and approved by the
835 Board of Directors.
- 836 2. Serve on the Board of Directors of the Academy.
- 837 3. Make recommendations to the Board of Directors for
838 creation and execution of continuing education courses.
- 839 4. Appoint committee members to aid in the creation and
840 execution of continuing education courses.

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842 Section 2. Special Committees:

843 The President may appoint special committees and chairs as deemed
844 necessary or as directed to do so by the Board of Directors.

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847 **CHAPTER X. DUES, ASSESSMENTS AND FEES**

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849 Section 1. The fee and due date for an application to any type of membership
850 shall be established by the Board of Directors and approved by the
851 membership at any regular or special meeting.

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853 Section 2. The annual dues and their due date for all categories of membership
854 shall be established by the Board of Directors and approved by the
855 membership at any regularly scheduled or special meeting called for
856 that purpose, providing at least thirty (30) days notice has been given
857 to the membership of such impending action. Dues for Student and
858 Retired memberships are waived.

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860 Section 3. Assessments may be levied upon the membership at any annual or
861 special meeting of the membership by a two-thirds (2/3) vote of the
862 members present and entitled to vote and voting.

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CHAPTER XI. PROCEDURES

871 Section 1. Amendments to the Constitution and Bylaws may be proposed by any
872 member and shall be submitted to the Secretary in written form,
873 delivered and dated at least sixty (60) days prior to the annual meeting.
874 The Secretary shall transmit the proposed amendment to the
875 Constitution and Bylaws Committee Chair within ten (10) days of
876 receipt. Any proposed amendment to the Constitution and Bylaws shall
877 be submitted to the membership no later than thirty (30) days prior to
878 the annual meeting or at a special meeting called for such purposes.
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880 Section 2. The Constitution and/or Bylaws may be repealed or amended by a two-
881 thirds (2/3) vote of the members present and entitled to vote and voting
882 at any annual meeting of this Academy, or these Bylaws may be repealed
883 or amended at a special meeting called for such purpose provided that
884 due notice of the proposed amendment shall have been submitted to each
885 of the members of the Academy at least thirty (30) days prior to such
886 action. The Constitution and/or Bylaws may be amended or repealed
887 at any annual meeting without prior notice of the proposed
888 amendment by the unanimous vote of the members present and entitled
889 to vote and voting.
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891 Section 3. The parliamentary procedures of the Academy shall be governed by
892 the current edition of **Sturgis Standard Code of Parliamentary**
893 **Procedures.**
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